

**Superintendent's Letter
November 20, 2012**

Wilson School District Strategic Vision Planks
WSD Vision Plank 1 – Improve upon or expand Wilson's portfolio to advance student success.
WSD Vision Plank 2 – Grow Wilson regionally or nationally.
WSD Vision Plank 3 – Increase organizational agility and capacity.
WSD Vision Plank 4 – Creative development of existing and new infrastructure.
WSD Vision Plank 5 – Create a flatter organizational structure for stakeholder collaboration.
WSD Vision Plank 6 – Control for fiscal accountability.

Among the actions taken by the Board at its meeting on November 19th were the following:

WILSON GOOD NEWS – Carol Reid

Presentation:

- A) Audit Report by Herbein+ Company, Inc
 - i) **Request approval** to transfer \$1,823,930.96 (excess from 2011-12 fiscal year) from the General Fund to the Capital Reserve Fund. (Motion Passed 9-0)
 - ii) **Request permission** to accept the audit report from Herbein+Company, Inc. for the year ended June 30, 2012. (Motion Passed 9-0)

1.0 TREASURER'S REPORT/INVESTMENT REPORT/GENERAL FUND FINANCIAL REPORTS
 (Motion Carried 9-0)

2.0 PAYMENT OF BILLS: (Motion Carried 8-0-1)

General Fund 2012-13	\$ 2,057,888.92
Capital Reserve Fund 2012-2013	\$ 100,010.19
2010 Construction Fund 2012-2013	\$ 27,673.84

3.0 FINANCIAL REPORTS:(Motion Carried)

Cafeteria (October'12)

Child Care (October'12)

Activity Accounts:

Wilson West MS (October '12)

Southern MS (October '12)

Senior High (October'12)

4.0 Ratification/Approval of the following: (Motion Carried)

4.1 Field Trips

- a) Request permission to approve the additions to the 2012-13 Secondary Field Trip (attached)

5.0 Superintendent's Report (Motion Carried 9-0)**5.1 Resignations**

Alec Lopez, Special Education Instructional Assistant, Cornwall Terrace, eff. 11/26/12
Jill Riccitelli, Monitorial Aide, Whitfield, eff. 11/20/12
Heather Roth, Special Education Instructional Assistant, Green Valley, eff. 11/21/12
Elizabeth Stanislawczyk, Grade 5, Green Valley, eff. 11/13/12 (change in date from previous agenda)
Kelly Williams, Part Time Guidance Secretary, eff. 11/27/12

5.2 Childrearing Leave of Absence

Jessica Gorfti, Grade 7 Science, Wilson West, beginning approximately 4/13/13 and ending approximately the 1st day of the 13-14 school year
Jennifer Profit, Primary Learning Support Teacher, Cornwall Terrace, beginning approximately 2/22/13 and ending approximately the 1st day of the 3rd quarter of 2014
Michele Sottosanti, School Psychologist, beginning approximately 3/28/13 and ending approximately the 1st day of the 13-14 school year
Lauren O'Brien, Social Studies Teacher, Southern, returning 11/27/12 (change in return date from previous agenda)
Allison Spangler, Grade 4, Shiloh Hills, returning 3/20/13 (change in return date from previous agenda)

5.3 Unpaid Leave

Kathy Blume, School Nurse, Lower House, 3/26/13 & 3/27/13 (2 working days)
Susan Henn, Grade 3, Cornwall Terrace, 1/10/13 and 1/11/13 (2 working days)
Jennifer Rupert, Grade 7 Learning Support, Southern, 1/2/13 (1 working day)
Leah Worrell, Primary Autistic Support, Cornwall Terrace, 11/1/12 & 11/2/12 (2 working days)

5.4 Support Staff

Tammy Ambrose, Special Education Instructional Assistant, Green Valley, \$11.40 per hour, 29.5 hours per week, eff. 11/27/12
Gladys Barcz, Food Service Worker, Spring Ridge, \$9.43 per hour, 18.75 hours per week, eff. 11/14/12
Kathleen Coleman, Substitute Child Care Assistant, \$10.76 per hour, eff. 11/20/12
Dennis Ehrnfeldt, Substitute Crossing Guard, \$15.00 per hour, eff. 12/17/12
Ann Feters, Substitute Food Service Worker, \$9.43 per hour, eff. 11/5/12
Peter Garvey, Van Driver to Substitute School Bus Driver, \$12.82 per hour, eff. 11/13/12
Jennifer Heilmann, Monitorial Aide, Whitfield, 3 hours per week, eff. 11/27/12 (replacing Jill Riccitelli who will resign from this position eff. 11/20/12)
Maria Hollenbach, Substitute Food Service Worker, \$9.43 per hour, eff. 11/20/12
Josephine Miller, Substitute Food Service Worker, \$9.43 per hour, eff. 11/20/12
Sheryl Sonon, Substitute Child Care Assistant, \$10.76 per hour, eff. 11/20/12
Joanne Stauffer, Substitute Food Service Worker, \$9.43 per hour, eff. 11/14/12
Terri Witkowski, Monitorial Aide, Cornwall Terrace, 9.5 hours per week, \$9.43 per hour, eff. 11/16/12
Lori Mosser, Substitute Child Care Assistant Supervisor, \$10.76 per hour, eff. 11/20/12

5.5 Hourly Teacher

Rebecca Cubillan, Skills Tutor, Southern, \$15.73 per hour, eff. 11/9/12

Pam Parvesse, Elementary Tutor, Spring Ridge, \$15.73 per hour, 17 hours per week, eff. 11/15/12

5.6 Change of Status

Mary Ann Choyka, Interim Lead Supervisor, Berkshire Heights to Substitute Child Care Supervisor, eff. 11/5/12 (correction in effective date)

Rebecca Cunnius, Child Care Supervisor, Shiloh Hills, 30 hours per week, \$13.54 per hour to Child Care Assistant, 29 hours per week, \$12.85 per hour, eff. 11/19/12

Sharon Dibiase, Food Service Worker, Spring Ridge, 17.5 hours per week to 18.75 hours per week, no change in rate, eff. 11/20/12

Susan Dobbs, Food Service Worker, Spring Ridge, 17.5 hours per week to 18.75 hours per week, no change in rate, eff. 11/20/12

Leslie Oxenreider, Food Service Delivery Driver, 26.25 hours per week to 23.75 hours per week, no change in rate, eff. 11/20/12

Gale Remaly, 2nd Shift Custodian, High School to 2nd Shift Custodian, Cornwall Terrace, no change in rate, eff. 11/12/12 (replacing Sheri Yermalovich who resigned eff. 11/2/12)

5.7 Certified Substitutes eff. 11/20/12 unless otherwise noted

Michelle Devine

Danielle Fishman

Thompson Gerhart

Katie Szajek

5.8 Emergency Substitutes eff. 11/20/12

Paula Levandowski

5.9 Extracurricular**a. Senior High Assistant Girls Basketball Coach**

Jennifer Legath- \$3,836 (replacing Billy Harrison)

b. Senior High Wrestling Volunteers

Terry McKim

Tom Sculley

Jon Long

Tyler Suruskie

Mike Anderson

c. Senior High Basketball Volunteers

Joe Pettyjohn

Dan Hartzman

d. Community Swim

Caitlin McGregor- \$8.75 as a P-3 (Adult without lifeguarding)

6.0 Consent Items (Motion Carried)**6.1. Accepted with gratitude the following donations:**

- a) From the Berks Co. Farm Bureau , the book entitled “How Did That Get in My Lunch Box? The Story of Food” by Chris Butterworth . This book received the award of “Book of the Year” by the Farm Bureau. Each elementary school has received a copy. Assigned value is \$64.95
- b) \$100 from West Lawn Senior Citizens, in appreciation of using the parking lot on Dwight Street.
- c) \$1,000 from the Character Education Partnership (CEP) to Southern MS, to be used towards expenses incurred so Southern MS representatives could attend the National Award ceremony.
- d) \$20.00, personal donation from Alan Robezzoli to be used toward STEM Academy projects.
- e) \$800.00 from Pepsico Foundation Employee giving Program to be used toward STEM Academy Projects
- f) \$500.00 from Carpenter Technology, to be used toward STEM Academy projects.
- g) \$500.00 from Precision Machine Tool Solutions to be used toward STEM Academy projects.
- h) \$100 from Entech Engineering Inc to be used toward STEM Academy projects.
- i) \$300.50 from VSN Photography, to Wilson Southern MS to be used for student supplies and programs.

Roll Call Votes**7.0 Human Resources (Motion Carried 9-0)****7.1 Request approval** of the 2012-13 Winter Extra Curricular Salaries-Stipends (as attached)**8.0 Pupil Services (Motion Carried 9-0)****8.1 Request permission** to contract with The Devereux Foundation to provide educational services to one male middle school special education student at a cost of \$190.00 per day beginning November 7, 2012 through June 18, 2013.**9.0 Technology & Media (Motion Carried 9-0)****9.1 Granted permission** to enter into a 5 year municipal lease with Stratix Systems for 3 Ricoh DX-3343 copy machines for the High School, Shiloh Hills, and Green Valley. The yearly cost will be \$2,515.44 total for all three units (209.62/month).**9.2 Granted permission** to donate obsolete network equipment to Shenandoah Valley School District.**9.3 Granted permission** to donate obsolete and broken audio/visual equipment to Harmonious Volunteers.**9.4 Granted approval** to purchase privacy protection insurance with PSBA effective November 20, 2012 at a cost of \$6,502.

10.0 Operations (Motion Carried 7-2-0)

- 10.1 Approved** a resolution for the awarding of bids with selected alternates for construction of the additions at the Green Valley, Shiloh Hills and Spring Ridge Elementary Schools.

11.0 Finance (Motion Carried)

- 11.1 Granted permission** to submit the following delinquent account to Berks County Tax Claim Bureau:
- One Spring Township 2011 January Interim bill
- 11.2 Approved** the budget transfers dated October 11, 2012 through November 15, 2012.
- 11.3 Approved the** resolution authorizing tax collection powers (attached)
- 11.4 Approved** to purchase the Food Service Module and Fee Tracking Module from Skyward at a one-time cost of \$47,577. Food Service will pay for their module of \$30,313; Child Care will pay for their portion of the Fee Tracking Module of \$8,632; and the remaining \$8,632 will be paid from the General Fund for the Activities Accounts.

12.0 Curriculum and Staff Development (Motion Carried 9-0)

- 12.1 Approved** the 2013-2014 Program of Studies Guide Book for Wilson High School.
- 12.2 Approved** the 2013-2014 Program of Studies Guide Book for the Wilson West and Wilson Southern Middle Schools.

13.0 Transportation (No Items)

14.0 Food/Cafeteria (No items)

15.0 Child Care (No Items)

16.0 Policies (First Reading)

- 16.1 First reading** of the following policy:
- Policy #204 – Attendance (revised)

17.0 Miscellaneous (Motion Carried 9-0)

- 17.1 Granted authorization** to approve a one-year, auto-renewing contract with PEL Industries so that they can provide Wilson spirit wear to be sold at local stores.